# MANCHESTER TWP BD OF ED-02902940 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

| Section | Form Subsection | Sponsor/Site Name | Question # | Due Date | Status |
|---|---|---|---|---|---|
| Certification and Benefit Issuance | Certification and Benefit Issuance (On-Site Assessment Tool) (124H) | MANCHESTER TWP BD OF ED-02902940 | 126 | 05/17/2026 | CAP Accepted |
| **Corrective Action History** | Corrective Action Plan: Accepted by Casey Miller 06/01/2026 01:24 PM<br><br>CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Christine Weiner 06/01/2026 08:58 AM<br><br>Parents missing from application had signed lunch application but not added themselves as household members, added to applications. Made notes for future to double check in Genesis household names. | | | | |
| | Flagged by Casey Miller 04/16/2026 01:29 PM<br><br>Incomplete applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.)<br><br>**Please explain the corrective action and date of correction in the comment box here and also on the SFA-1 and SFA-2. Go to Corrections--> Errors tab and click on radio button for SFA-1 and then radio button for SFA-2. Please indicate the date of correction for each application error, check off the completed box, and explain how the error was corrected in the comment box. Do not identify the student's name in the explanation.** | | | | |

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|---|---|---|---|---|---|
| Verification | Verification (On-Site Assessment Tool) (207H) | MANCHESTER TWP BD OF ED-02902940 | 214 | 05/17/2026 | CAP Accepted |
| **Corrective Action History** | Corrective Action Plan: Accepted by Casey Miller 06/01/2026 01:22 PM<br><br>CAP Accepted<br><br>Corrective Action Plan: Submitted by Christine Weiner 06/01/2026 09:01 AM<br><br>For next year's verification process, we will not change the lunch status until after 10 days, regardless if it falls after November 15th.<br><br>Flagged by Casey Miller 04/16/2026 01:29 PM<br><br>Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change. The first day of the advance notice period is the day the notice is sent.<br><br>Error: Student's eligibility change, as a result of verification, were given less than 10 days notice and change was made on Nov 15th due to a misunderstanding of the verification deadline.<br><br>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.. | | | | |
| Meal Components and Quantities - Day of Review | Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H) | MANCHESTER ELEM (1-92)-1775 | | 05/17/2026 | CAP Accepted |

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| Section | Form Subsection | Sponsor/Site Name | Question # | Due Date | Status |
|---|---|---|---|---|---|
| **Corrective Action History** | Corrective Action Plan: Accepted by Casey Miller 06/01/2026 01:22 PM<br><br>CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Jesse Dusenbery 06/01/2026 10:37 AM<br><br>The higher sugar content cereal was delivered as a substitute for the usual lower sugar cereals that are always used. The reviewer was shown the invoice with the substitution. All cereals served meet the meal pattern. This has been implemented on September 4. 2025. | | | | |
| | Flagged by Casey Miller 04/16/2026 01:29 PM<br><br>The USDA final rule establishes added sugar limits for flavored milk, yogurt, and breakfast cereals in the school lunch and breakfast programs. Cereal may have no more than 6 grams of added sugars per 1 dry ounce.<br><br>Error: For breakfast for K-5, the Lucky Charms and Frosted Flakes cereal had 9 grams of added sugar for a 1oz bowl, which exceeds the added sugar limits.<br><br>**Explain in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.** | | | | |

***Report Selections***

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged